

Merchant Visitation Form

MERCHANT PARTICULARS

Date Visit: Time Visit : Vendor's Name:

Type of Merchant Merchant ID: **applicable for existing merchant only*

Company Name

Address

Contact Person

Tel:

Mobile:

Fax No

CHECKLIST

Nature of Business: ☐ Travel ☐ Departmental Stores

☐ Hotels ☐ Supermarkets/Hypermarkets

☐ Medical/Health/Pharmacies ☐ Attractions-Zoo, Museum, etc

☐ Restaurants (Halal only) ☐ Electronic/Electrical

☐ Retail ☐ Furniture

☐ Amusement Parks/Arcades ☐ Fast Food (Halal only)

☐ Car Rentals ☐ Sundry Shop

☐ Car Servicing Workshop ☐ Bookstore

☐ Boutique/Clothings ☐ Others (Please Specify)

Type of outlet ☐ HQ ☐ Branch ☐ Warehouse ☐ Others (Please specify)

Business Area ☐ Residential area ☐ Industrial area ☐ Others(Please specify)

☐ Shopping Complex ☐ Business Centre

Security Features: ☐ Security Guard ☐ CCTV ☐ Alarm System

☐ Others(Please specify)

Total No. of Staff

Merchant's Authorised Name Vendor's officer Name

Authorised Signature Signature

Merchant's Company Stamp Date & Time

Remarks:

Any comments/Suggestions